



JOB POSTING

JOB TITLE: Renewable Resources Coordinator
EMPLOYMENT STATUS: Full-Time Term Position (one year term with a chance of renewal)
CLOSING DATE: January 31, 2017

Established by the Tseil-Waututh Nation (TWN), Inlailawatash is an award-winning trusted partner that provides integrated cultural and renewable resource services to Aboriginal and crown governments, companies and non-profit's. By placing the respect of Aboriginal and environmental values as key pillars of our business and delivering expert services through innovative partnerships, Inlailawatash is truly unique. Visit www.inlailawatash.ca for more details.

JOB SUMMARY:

This exciting and dynamic position will help Inlailawatash build on its ten-year track record to become an industry leader in Aboriginal renewable resource management. The Renewable Resources Coordinator will work with Inlailawatash senior management to run and administer three renewable resources areas: sustainable fisheries, ecosystem-based forestry and clean energy development.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Support TWN commercial fishing activities and Salish Seas Fisheries Limited Partnership (a limited partnership between TWN, Musqueam and Tla'amin Nations).
- Reinforce Inlailawatash's ecosystem-based forest management operations.
- Develop feasibility studies and business plans for potential clean energy opportunities.
- Liaise with crown governments around renewable resource permitting processes.
- Organize meetings, generate reports, craft communications, analyze legal documents and process invoices.
- Market Inlailawatash services, make presentations and interact with clients.

QUALIFICATIONS:

- Bachelor's degree (or equivalent) in business management, natural resource management or a related field. Master's degree in a related field is an asset.
- Excellent writing and digital communication skills with a demonstrated ability to repeatedly produce complex and high-quality plans, reports and other written products with extreme attention to detail.
- Strong work ethic; self-motivated; able to work independently and with minimal supervision while, at the same time, able to work cohesively with a high-performance team; and takes initiative.
- Financial analysis and business planning acumen.
- Knowledge of renewable resource industries including fisheries, forestry and/or clean energy is an asset.
- Previous work experience in a related business or government setting is an asset.
- Respect and keen interest in working for an Aboriginal business; knowledge and understanding of First Nations history, culture, and socio-economic contexts; and previous experience working in a First Nations community and/or business is an asset.

Apply by sending your cover letter and resume by the Closing Date to: admin@inlailawatash.ca

We thank you for your interest in advance. Short-listed candidates will be contacted; others will be kept in our database for future consideration.